

Ramona Cemetery District

Meeting Agenda

Tuesday, January 14, 2025, at 12:00 p.m.

Location: Ramona Cemetery District, 532 Ash Street, Ramona, CA 92065

In compliance with the American With Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Manager John Vargas by telephone at (760) 789-0136, forty-eight hours prior to the meeting. Such timely notification will enable the District to make reasonable arrangements to ensure accessibility to this meeting (CFR35.102-35. 104 ADA title 11).

1. Call to Order
2. Roll Call
3. Opportunity for the public to address the board on any subject within the board's jurisdiction
4. Swearing in of New Trustees
5. **New Trustee Orientation:** (No action will be taken by the Board during the Orientation)
 - a. **Presentation by General Counsel on Duties of Cemetery District Trustees Covering The following topics:**
 - i. What is a Public Cemetery District?
 - ii. How are Public Cemetery Districts Funded?
 - iii. What are the laws surrounding Public Cemetery Districts?
 - iv. What are the duties of a Cemetery District Trustee versus District Manager
 - v. What are the duties of a Cemetery District General Counsel?
 - vi. What is the purpose of LAFCO?
 - vii. What are the Brown Act / Ethics Considerations for New Trustees?
 - b. **Discussion lead by the District Manager introducing the Trustees to the District with tour of the grounds covering the following topics:**
 - i. General Operations Procedures (burials, employees, grounds, etc.)
 - ii. General Finances and Budgeting and review of past audits and budgets
 - iii. Current Needs of the District
 - iv. Current limitations of the District
 - v. Future Goals of the District
 - c. **Question and Answer period among the Trustee members and the District Manager / General Counsel concerning past / current operations**
6. Approval of minutes from the previous meeting
7. Approval of bills and subsequent bills
8. Correspondence
9. Manager's Report
10. **CLOSED SESSION:** Initiation of Litigation (1 Case) pursuant to Cal. Gov. Code § 54956.9. subd. (d) (4)
11. Report out of Closed Session
12. Adjourn